

FORM 5
(Pension)

Form of intimation for death-cum-retirement gratuity/residuary gratuity in cases where valid nomination exists.

GOVERNMENT OF ASSAM

..... Department

Office of the

Dated the

Sub : Payment of death-cum-retirement Gratuity/Residuary Gratuity in respect of the Late Shri/Smti

Sir/Madam,

I am directed to state that in terms of the nomination made by the late Shri/Smti in the Office/Department.....a death-cum-retirement gratuity/residuary gratuity is payable to his/her nominee (s). A copy of the said nomination is enclosed herewith.

2.I am to request that a formal claim for the grant of death-cum-retirement gratuity/residuary gratuity may be submitted by you in the enclosed Form No.3 (Pension) as soon as possible.

3. Should any contingency have happened since the date of making the nomination so as to render the nomination invalid, in whole or in part, precise details of the contingency may kindly be stated.

Yours faithfully

(Designation)

To,